

TODD LIBRARY UPDATE

Number 14

Middle Tennessee State University

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New Library Takes Shape on Campus



Breaking ground for the library are, from left, Don Craig, dean of the library; Mike Green, state commissioner of safety; Dr. Barbara Haskew, provost and vice president for academic affairs; Dr. James Walker, MTSU president; Mary Ann Eckles, state representative; John Bragg, state representative; Andy Womack, state senator; Bryant Millsaps, THEC director; Jim Kennedy, vice chancellor for administration and facilities management; Kristin Baker, SCA president; and Mary Elizabeth Stivers, faculty senate president.

Groundbreaking ceremonies for the new library building have passed and construction has begun. The exterior design of the building has been widely publicized and is visualized in the model displayed on the first floor in Todd Library. But what will the building be like inside?

A previous issue of the *Todd Library Update* briefly described key elements of the interior design. The dominant feature of the front section of the building is a four-story atrium or multi-floor lobby surrounded by major service areas. Beyond the atrium, in the core of the building, are the main stair, elevators, public restrooms, and maintenance areas. On each floor, the rear section of the building, behind the core, houses most of the library's collections. All bookstacks are located here.

The atrium rises above the lobby floor to the roof, with balconies on upper levels overlooking the first floor. The atrium is a pivotal element in the building's functional design. As one enters the atrium from the building's entrance, it will be possible to see or identify the location of major service points on all levels of the building.

The interior spaces of the building are arranged in zones with varying degrees of quietness and noise from front to back and from bottom to top of the building. Thus, noisier areas are at the front and on lower levels, with spaces gradually becoming quieter as one moves up and toward the rear of each floor.

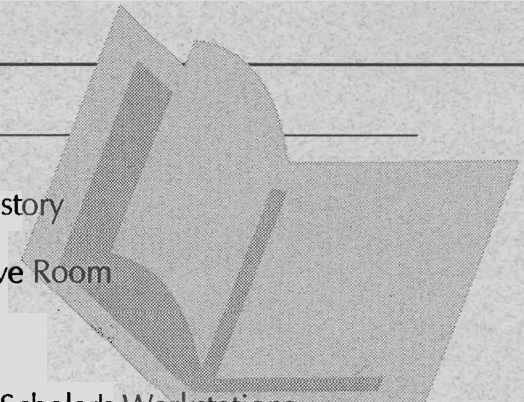
An extended hours study room is located immediately inside the main entrance to the building. This room provides study space for students and faculty during hours when the library is closed. A vending area, information kiosk, and public telephones are available here. Surrounding

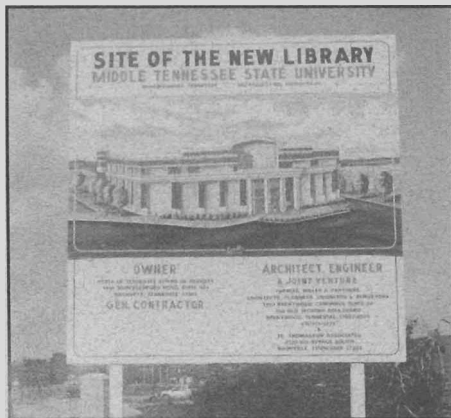
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and more...





Construction on the new library is well under way on the southeast side of campus. McWherter Learning Resources Center, Bragg Communications Building, and the new business and aerospace building are in the background. The library is scheduled to open in January 1999.

New Library

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the atrium on the first floor are several major service points: Circulation, a Help Desk, Reference, and the Electronic Information Center (EIC). Circulation, which handles reserves, checking out materials, and fines and fees, occupies one side of the atrium.

The Help Desk immediately inside the main entrance is the place to ask for directions and general information. Assistance in using library and information

resources will be available in Reference, which is located on the side of the atrium opposite Circulation. The EIC, located inside the main entrance next to Reference, is the electronic "heart" of the library, having over 70 computer workstations to access the library's catalog, CD-ROM, and Internet information resources. Additional workstations are scattered throughout the building.

Other service points are conveniently located adjacent to the first floor atrium: Interlibrary Loan, Off-Campus Library Services, and Adaptive Technologies, which provides specialized equipment for students and faculty with disabilities. The service points located beyond the core on the first floor, in the rear section of the building, are the Periodicals collection and a large, central copy center. Smaller copy

rooms are located adjacent to the elevator (and just outside the bookstacks) on each upper floor.

On the second floor in the front section of the building, two library instruction rooms equipped with computer and audio visual equipment overlook the atrium. Across the atrium opposite them, is the Microtext collection. User services staff offices are located near both these areas.

The bookstacks begin on the second floor in the rear section of the building and continue vertically on the third and fourth floors. They are directly above the Periodical collection on the first floor. A second stairway at the back of the building and the bookstacks connect all four floors vertically and provides an alternate to the elevators and main stair for moving between floors in the bookstacks. Sixty faculty studies and 150 graduate carrels are located at the back of the bookstacks on the second, third, and fourth floors. These provide private space for faculty and graduate students involved in extensive research.

On the third floor, Collection Management, which orders and processes library materials, is located on one side of the atrium. Across the atrium is a large study area with a variety of seating choices. Many of the 43 small group study rooms for four to eight people are located here and in other areas on the second and fourth floors. Study tables, carrels, and lounge seating are distributed throughout the building and in the bookstacks as well.

The fourth floor houses the Library Administration and Systems offices on one side of the atrium. On the opposite side is Special Collections, where older and valuable materials are preserved in a climate controlled environment. The interior of the library will be decorated in natural, earth tones. A combination of wood tables and chairs in public areas and systems furniture in computer and work areas will provide variety in the furnishings.

Research Computers Now at Electronic Information Center

Todd Library has made good use of some of the student technology fees to provide nine new "Scholar's Workstations" at the Electronic Information Center this semester. These workstations are for research only and provide access to CD-ROM databases, the Infotrac indexes, and the Internet through Netscape software. They **do not** have word processing software or provide access to computer accounts such as Frank. Students and faculty are enjoying the more powerful Pentium computers with a Windows environment,

along with the ability to access several databases from one terminal.

Todd Library now has several of its legal resources available in CD-ROM format at stand-alone computers in the Electronic Information Center as well. The new electronic format provides easy access to the information which would require searching in many print volumes. The conversion from print to electronic format will not only save users time, it has also saved the library money, saved shelf space in the reference area, and eliminated the

tedious filing of frequent print updates.

The new products include Research Institute of American (RIA) publications dealing with taxes, most of the *Shepard's Citations* volumes, and many of the legal resources published by Matthew Bender. Please come in to try out these new resources, and be sure to ask a librarian if you need assistance. Arrangements can be made to demonstrate the use of these valuable resources to classes or groups by calling 2817.

Library Receives Tennessee Bicentennial Collection

Todd Library was recently designated as a depository site for the Tennessee Heritage Library (THL) program. As one of only fifteen libraries across the state chosen to participate in this unprecedented venture, Todd Library has been donated a significant collection of books pertaining to the state's history.

The program was established by Providence House Publishers of Franklin, Tenn., to encourage the writing of Tennessee history during the state's bicentennial and beyond.

"We wanted to create a unique program that preserved the stories of the people who call themselves Tennesseans," said James A. Crutchfield, executive editor of the Tennessee Heritage Library. "This is a highly valuable historical contribution to the recorded history of Tennessee."

Over the next four years, the local histories produced through the THL *Bicentennial Collection* will share a variety of features and benefits, including a

planned CD ROM Edition of books in the program and a complete index.

"In order to permit adequate time for research and writing, a five-year-publication schedule has been established," said Andrew B. Miller, publisher of Providence House Publishers.

Todd Library currently has the following titles:

973.82 B65 W68	<i>Old Enough to Die</i> Ridley Wills II
641.59768 K581m	<i>Miss Daisy</i> <i>Celebrates Tennessee</i> Daisy King, James A. Crutchfield, Winette Sparkman
331.09768 C82t	<i>Toil Turmoil and Triumph: A Portrait of the Tennessee Labor Movement</i> Perry Cotham
976.856 T25n	<i>National Register Properties, Williamson County, Tennessee</i>

Mary Pearce, Rick Warkwick,
Jeri Hasselbring

813.54
P313s

The South Side of Boston
Bill Peach

976.856
P46b

*Back Home in Williamson
County*
Lyn Sullivan Pewitt

810.9768
C88t

*The Tennessee Grassroots
Writer*

James A. Crutchfield, Peter S.
LaPaglia

610.92
N33d

Doctor With Big Shoes
Henry S. Nelson

286.1
V27m

*Cumberland Gap's Hillbilly
Preacher*
Cornie Belle McCloud

976.8
L85c

The Cost
Joanna O. Long

920.9768
L51m

My Last Word
Martha Lee

Copyright Law Impacts Library Reserves

Copyright laws were passed in part to prohibit unauthorized use of creative works and to allow the copyright holder to profit from the sale of the work. The revision of the Copyright Law had a major impact on the operations of college and university Reserve Rooms. Although there have not been any court rulings against universities in regard to copyright violations, there have been several suits filed. These were all settled out of court.

Todd Library is trying to find a position that will allow it to stay within the letter of the law but still meet the needs of the faculty. With the coming of new technology, specifically Electronic Reserves, it is now vitally important that libraries conform to copyright restrictions. If they do not do so there are indications that new and stricter revisions to the law will occur. "Fair Use" is often the most commonly misunderstood concept outlined in the law. Fair Use does not automatically grant a faculty member the right to photocopy copyrighted material for educational purposes. There are four factors the courts have used in determining fair use:

1. Purpose and character of the use. Generally, if the material is used for educational purposes it would be considered fair use.
2. Nature of the copyrighted work. Fair use is frequently found for factual work as opposed to fictional.
3. Amount and substantiality used in proportion to the entire work. This is often considered as the "10% Rule" in

that no more than 10 percent of a protected work should be photocopied.

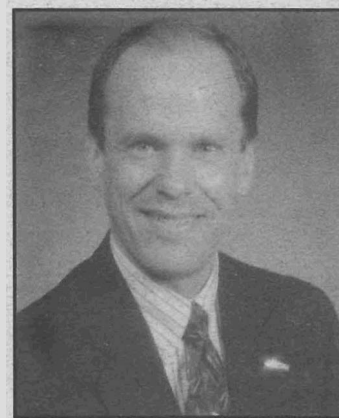
4. Market effect. The copied materials should never be used as a substitute for a textbook. Materials should be considered as supplemental reading materials.

In effect, this means that photocopying for educational purposes may or may not fall under Fair Use.

Although the Reserve Room is considered an extension of the classroom, its purpose is very specialized, and Sections 107 and 108 of the Copyright Law do not adequately address Reserves. For this reason, Reserve operations follow the guidelines set forth in the Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational Institutions With Respect to Books and Periodicals printed in the Report of the House Committee on the Judiciary (HR 94-1476).

A great deal has been written recently regarding the guidelines and their interpretation.

We are reviewing this information and seeking additional information from other Tennessee Board of Regents Institutions regarding their compliance with Fair Use guidelines in providing access to materials placed in Reserve collections. We hope to draft our policy statement in the near future, which we will post on our Todd Library Home Page site on the World Wide Web.



William Black

Black Joins Library Faculty

William K. Black joined the Todd Library faculty in September to assume the newly created position of administrative services librarian. He comes to Todd Library with an extensive background in supervision, recruitment, policy formulation, report writing, budgeting, and planning. Bill Black is also the author of a number of publications dealing with library management, staff development, collection building, sexual harassment, affirmative action, and more.

Bill received the Bachelor of Arts degree in English and Creative Writing from the University of Redlands, Calif., and the Master of Arts in Library Science from the University of Michigan.

Before coming to MTSU, Black served as associate to the dean at Iowa State University Library.

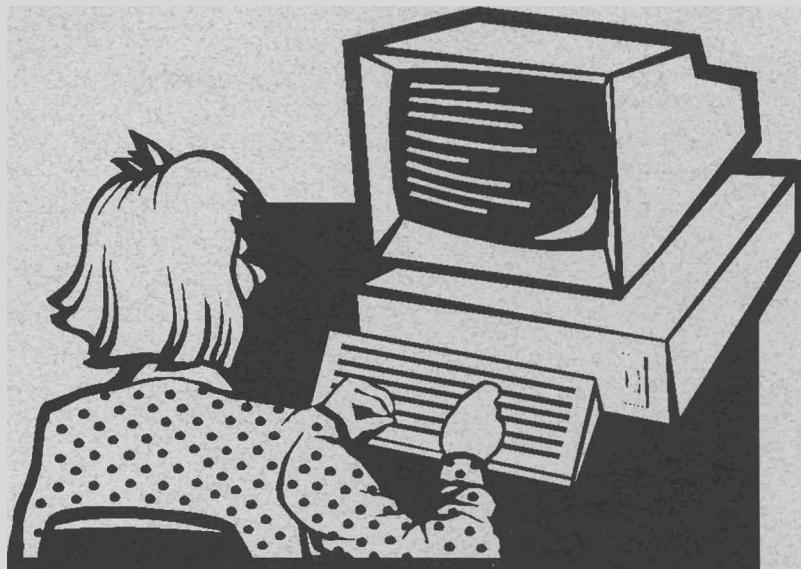
Library's Web Page Updated to Include Forms

New address: <http://www.mtsu.edu/~library/>

- As a convenience, MTSU faculty and graduate students can now order books and journal articles from Interlibrary Loan using the forms available on the Todd Library Web Page. From the main screen of the web page, select "Make an Interlibrary Loan Request" and complete either the books or periodicals form. The completed forms are sent to the Interlibrary Loan Office to be processed. There is also general Interlibrary Loan information available on the web page. Undergraduate students must still use the paper forms because a faculty signature is required on their forms. Paper forms are still accepted and are available at the Interlibrary Loan Office and at the Reference Desk.

- MTSU faculty, staff, and students may now search the Infotrac indexes from the Todd Library Web Page. From the main screen of the web page, select "SearchBank: Web Access to Expanded Academic Index and Business Index." The SearchBank contains the same information as the version available through Frank, with some additional features.

If you are using a graphical browser such as Netscape, you may view the illustrations available with articles such as photographs, charts, and graphs. These graphics may be printed at the new article print station available in the library (for 50 cents per article), or may



be viewed and printed from your own printer.

Because the Infotrac SearchBank is only for the use of MTSU faculty and students, it may only be used on campus, or through Frank or the MCI accounts available from the Office of Information Technology. If you have an Internet account through a third-party provider, you will not be able to use the SearchBank. Please call the Reference Desk at 2817 if you have any questions about using the Infotrac indexes.

- You may now "virtually" browse through Todd Library's new books and bestsellers from your home or office from

the Todd Library Web Page. Choose "Browse through New Books and Bestsellers" from the main screen of the web page. The new books are updated each month and are divided by Dewey Decimal subject area. If the title of the book is underlined or highlighted, you may click on it to go to a publisher's description of the book, a book review, or a related internet site. The bestsellers page is also regularly updated, and offers annotations of the books, as well as links to publishers' descriptions. Be sure to check this page regularly to keep up with new books in your area of interest.

Todd Library Update

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Books May Be Renewed Using PALS

Books may now be renewed using PALS, either at the public workstations in the library or remotely from your home or office. You must renew the books before any charges are accrued, preferably as soon as you get the first reminder. To renew items, at the prompt in PALS type: **REN Patron-Barcode Password Item-Barcode** and press "enter." The Patron Barcode is the 14-digit number on your MTSU ID card below your picture. Your password is your last name. The Item Barcode is the 14-digit

number inside the back cover of the book. Once you enter the information, PALS will respond with a message containing the new due date for the material. If you do not get this message or there is a problem with your Patron Record, please bring the books to the Circulation Desk in the library so that a library assistant may help you. If you have any questions about renewals online, type "help pe" at the PALS prompt or call the Circulation Desk at 898-2650.